



Affidavit of Absent Applicant for Marriage License

Full Name: _____ Maiden Name: _____

Address: _____ Date of Birth: _____
(Month/Day/Year)

City/State/zip code: _____ Social Security Number: _____

Place of Birth: _____ Citizenship: _____
(City/County/State)

Are you currently married? Yes _____ No _____ Are you active Military? Yes _____ No _____

If divorced or annulled, date of decree: _____

Are you presently delinquent in any court ordered child support payments? Yes _____ No _____

Are you related to the other applicant as:

an ancestor, or descendant, by blood or adoption? Yes _____ No _____

a brother or sister, of the whole or half blood, or by adoption? Yes _____ No _____

a parent's brother or sister of the whole or half blood? Yes _____ No _____

a son or daughter of a brother or sister, of the whole or half blood? Yes _____ No _____

a current or former stepchild or stepparent? Yes _____ No _____

a son or daughter of a parent's brother or sister, of the whole or half blood? Yes _____ No _____

I hereby declare that I desire to marry: _____, who is not currently married.

Date of Birth: _____ Address: _____
(Month/Day/Year)

Date of Ceremony: _____ City/State: _____
(Month/Day/Year)

I am unable to appear in person before the County Clerk for the issuance of this license because:

Because I am unable to attend the ceremony, I hereby appoint _____
to act as proxy (must be at least 18 years old) for the purpose of participating in the ceremony.

This form is only good for 30 days from the date it is signed below.

Signature of Applicant

Subscribed and sworn to before me on the _____, day of _____, 20_____

Notary Public

Absent Applicant's Driver's License or a certified copy of your birth certificate must be submitted with this application at the time the license is issued. This requirement also applies to proxies.



INSTRUCTIONS FOR COMPLETING THE ABSENT APPLICANT FORM

All information on this form must be completed by the **person who is unable to appear** in person at the County Clerk's office to apply for the marriage license. The person who can't appear is called the "Absent Applicant".

Requirements:

1. The Absent Applicant **must sign** this form in front of a **notary public** and mail it back to the groom/bride.
2. This form and all signatures must be originals – including the notary and notary stamp.
3. This form is good for only **30 days** from the date notarized. If 30 days have passed since the notary signed the form - it is no longer valid and a new form must be obtained. You will have to start the process over again.
4. The groom or bride who comes to the county clerk's office to get the marriage license must provide the **original absent applicant form and a valid and current original I.D. for the Absent Applicant**. If you don't have a Driver's license, a State issued I.D. or a certified copy of the absent applicant's birth certificate can be used.

Using a Proxy

If the bride and/or groom can't come to the Clerk's office to apply for the marriage license and can't attend the wedding a proxy(s) must be named. The proxy must:

1. Appear with the groom/bride for the issuance of the marriage license and provide **valid I.D.**
2. Must be at least **18 years of age** and can be either **male or female**.
3. If **both parties applying are absent applicants**, each must have a **separate proxy** and both must come together to this office for the issuance of the marriage license.
4. Only the proxy named on the Absent Applicant Form may serve as proxy. If the original proxy is not available a new form must be obtained.